

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES AGENDA
MONDAY, FEBRUARY 27, 2023 – 7:00 P.M.
MUNICIPAL COUNCIL CHAMBERS**

Work Session

5:30 p.m. – 6:00 p.m. – To discuss joint recreation services with New Castle

6:00 p.m. – 6:50 – Water treatment plant finances

ESTIMATED TIME	AGENDA ITEM	PUBLIC HEARING or ACTION ITEM	STAFF PRESENTOR
	Agenda		Tab A
7:00	Call to order		Mayor Richel
	Roll call		
	Pledge of Allegiance and Moment of Silence		
7:05	Public Comments - Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
7:20 5 min	Consent agenda – 1. Minutes of the February 13, 2023 Board of Trustees meeting	Action Item	Tab B Mayor Richel
	Conflicts of Interest		
7:25	Agenda Changes		
7:25 20 min	Extension request regarding fencing requirements for both Marble shops at 401 Main Street – Unit 1B and Units 6 & 7	Action Item	Tab C Com Dev Mgr Centeno
7:45 20 min	Continued first reading of Ordinance No. 1, Series 2023 , AN ORDINANCE OF THE TOWN OF SILT, COLORADO GRANTING A CABLE SYSTEM FRANCHISE TO COMCAST OF COLORADO (<i>staff requests a continuance to March 13, 2023</i>)	Public Hearing	Tab D Administrator Layman
8:05 10 min	Bulk Water Usage Data Update	Info Item	Tab E Director Fonner
8:15 5 min	Transfer of Funds to CSAFE Update	Info Item	Tab F Treasurer Tucker
8:20 5 min	January 2023 Financial Report	Info Item	Tab G Treasurer Tucker
8:25 5 min	Administrator and Staff Comments	Info Item	Tab H Administrator Layman
8:30 10 min	Updates from Board / Board Comments		
8:40	Adjournment		

The next regularly scheduled meeting of the Silt Board of Trustees is Monday, March 13, 2023. Items on the agenda are approximate and intended as a guide for the Board of Trustees. "Estimated Time" is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
FEBRUARY 13, 2023 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, February 13, 2023. Mayor Richel called the meeting to order at 7:06 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Justin Brintnall Trustee Chris Classen Trustee Samuel Flores Trustee Derek Hanrahan Trustee Jerry Seifert
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Also present were Town Administrator Jeff Layman (remotely), Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works Director Trey Fonner, Community Development Manager Nicole Centeno, Chief of Police Mike Kite, Planner Mark Chain and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the January 23, 2023 Board of Trustees meeting
2. Approval of Police Car Lease/Purchase Agreement with Bank of Colorado

Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Classen seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Presentation and update from Highwater Farm – Becca Gourlay and Ava Gilbert

Present tonight were Becca Gourlay and Ava Gilbert to go over their presentation of Highwater Farms' sustainable agricultural practices as well as provide an update of their production over the last three years in addition to the changes that would be taking place for the 2023 growing season.

Request for Extension – Final Plat for Autumn Ridge

Planner Chain went over the request from the applicant to extend the completion of their final plat on their minor subdivision from the 30-days as required by code to 60-days as allowed by code.

Mayor Pro-tem Knott made a motion to extend the deadline for processing and obtaining all recordation documents for the Final Plat for the Autumn Ridge Minor Subdivision until April 10, 2023. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Ordinance No. 1, Series 2023 – AN ORDINANCE OF THE TOWN OF SILT, COLORADO GRANTING A CABLE SYSTEM FRANCHISE TO COMCAST OF COLORADO (*staff requests a continuance to February 27, 2023*)

Administrator Layman stated that staff anticipates having this finished for first reading on February 27, 2023.

Mayor Pro-tem Knott made a motion to continue first reading of Ordinance No. 1, Series 2023 – AN ORDINANCE OF THE TOWN OF SILT, COLORADO GRANTING A CABLE SYSTEM FRANCHISE TO COMCAST OF COLORADO to the February 27, 2023 meeting. Trustee Seifert seconded the motion, and the motion carried unanimously.

Topics of discussion for future joint work sessions between the Board of Trustees and the Planning Commission and the Board of County Commissioners

Administrator Layman stated that in the continuing practice to hold regular work sessions with the Planning Commission and the Board of County Commissions he would like to hear what topics the Board would like on those two agendas. Staff relayed the following topics that were brought up by the Planning Commission:

- The importance of code changes in general
- Affordable housing
- Water Treatment Plant
- Guidance to the P&Z regarding the approval of new development and growth
- How the P&Z can better support the town and the Board

The Board discussed those items and also added possible discussion regarding:

- Doing a general overview of the comprehensive plan for the entire town as well as including the zoning map
- Provide the Board with the top ten code changes as prioritized by staff that need to be addressed
- Revisions to the code to better accommodate the downtown area
- Better definition of tiny homes and the EQR's associated with them
- Multi-family and commercial
- Vacation rentals

In regards to topics for the Board of County Commissioners the following were discussed:

- Bulk water usage - staff was asked to provide the Board of Trustees with historical data regarding bulk water usage to review and then share with the BoCC
- How to get assistance with funding a new water plant
- If there are any plans on addressing the Davis Point intersection
- Address the repaving of the overpass

It was suggested to discuss the overpass first, then Davis Point and finish with the water discussion. Staff will bring the bulk water data to the Board at the next meeting.

Administrator and Staff Comments

There was brief discussion about the interest in the 15-acre parcel west of the Holiday Inn, an update on IMTPR regarding Cottonwood Pass, the start date of the new Police Lieutenant, new requirements from CDPHE regarding Lead and Copper sampling, the recent changes to the local Chamber and their focus on re-engaging businesses, which Board members would like to attend the State of the Community Luncheon and the status of JDS Hydro and their review of Dewberry regarding the water plant.

Updates from Board / Board Comments

It was asked if all businesses were up to date on their sales tax, along with comments regarding repairs to water lines and that the code is vague regarding who is responsible for those repairs at the curb stop, adding a blurb to the newsletters about each employee and providing more historical data on the website regarding past Planning Commission packets. Director Fonner was thanked for putting on the tours of the water plant and Sarah Flores and Daryl Back were both congratulated for getting their level A licenses for water.

Adjournment

Mayor Pro-tem Knott made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre, CMC
Town Clerk

Keith B. Richel
Mayor

BOARD OF TRUSTEES MEMORANDUM

TO: HONORABLE MAYOR AND BOARD OF TRUSTEE MEMBERS
FROM: NICOLE CENTENO, COMMUNITY DEVELOPMENT MANAGER
DATE: FEBRUARY 22, 2023
RE: CANYON CREEK CUSTOM FLOORING AND MOUNTAIN MARBLE & GRANITE-
401 MAIN STREET

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### **Extension Request for The Conditions of Special Use Permit Approval**

Town Staff met with the owners of both marble shops last week, as they arranged a joint meeting, to further discuss the conditions of approval on the resolutions for the special use permits.

Both Mr. Linman and Mr. Gallegos share the same hurdle of time. They both stated that they have struggled to find a fencing contractor that will do fencing between the months of November – April, as it's typical for fencing contractor's to shift their line of work to snow removal for the winter months.

Mr. Gallegos and Mr. Linman are requesting a 2-month extension, to May 1, for the construction of the fence, as well as the re-arranging of the existing storage.

### **Fencing Material**

Mr. Gallegos and Mr. Linman researched the Colorbond fencing, only to realize that it would have to be shipped from Australia, increasing the costs to far beyond their means.

When Town Staff clarified that the Colorbond was an example, not a required brand, both reached out to fencing contractors for something similar. Mr. Linman found a contractor that could order and install product called "Pro Panel II Classic Rib", which would match the building.

Despite concerns with the cost and product availability, Mr. Linman and Mr. Gallegos are willing to install the matching fencing.

### **Staff Recommendation**

Staff recommends that the Board of Trustee's grant the extension to May 1<sup>st</sup>, to not only construct the fence, but to move products as well. This extension will be with the understanding that the Special Use Permit will be revoked, if the approval conditions are not satisfied by May 1<sup>st</sup>.

Staff also recommends that the fencing materials being used, need to match/flow with the surrounding area and be durable, which the Pro Panel appears to meet both. Permitting and inspections will still be required for installation and Town Staff will ensure the products being used, meet the required standards.

**TOWN OF SILT  
RESOLUTION NO. 21  
SERIES OF 2022**

**A RESOLUTION APPROVING THE SPECIAL USE PERMIT TO ALLOW FOR  
A FABRICATION OF MARBLE AND STONE BUSINESS TO OPERATE IN  
UNITS 6 & 7 OF 401 MAIN STREET, WITHIN THE TOWN OF SILT, COLORADO**

**WHEREAS**, Canyon Creek Custom Flooring submitted an application for a special use permit ("Application") on or about August 31, 2022 requesting that they be allowed to convert Units 6 & 7, 401 Main Street of the Silt Building LLC Condominium Map recorded at Reception # 630248, into a marble and stone fabrication business in the B-2 Zone District, within the Town of Silt, Colorado ("Town"); and

**WHEREAS**, Town staff processed the Application and forwarded the Application as well as staff comments about the Application and various memoranda to the Town Planning and Zoning Commission ("Commission"); and

**WHEREAS**, the Commission reviewed and discussed the Application at its regular meeting on October 4, 2022; and

**WHEREAS**, the Commission recommended to the Board of Trustees ("Board") that the request be granted and that a special use permit be issued with conditions as stated in the staff report; and

**WHEREAS**, the Board held a public hearing concerning the approval of the Application and special use permit at the Board's regularly scheduled meeting on October 24, 2022; and

**WHEREAS**, upon proper consideration and review of the Applicants Special Use Permit request, the Board has determined that the Special Use Permit is in the best interests of the Town and its residents; and

**WHEREAS**, upon proper consideration there is a finding that it is reasonable to approve a portion of the building and associated adjacent area as a marble and stone fabrication (Units 6 & 7, 401 Main Street); and

**WHEREAS**, the Board finds that the requirements of Silt Municipal Code Chapters 17.78 and other sections have been met substantially by the Applicant and that the special use permit for marble and stone fabrication should be approved.

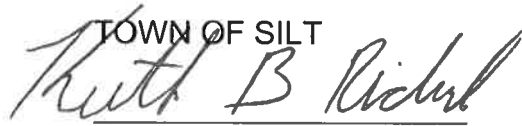
**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, THAT** the Special Use Permit for a marble and stone fabrication and associated uses for Canyon Creek Custom Flooring,



LLC is hereby granted for Units 6 & 7, 401 Main St. within the Town of Silt, Colorado ("Town") subject to the following conditions:

1. All representations of the applicant made in writing, application materials and verbally at the Planning Commission or Trustee meetings or that are reflected in the meeting minutes are considered to be part of the application and are binding on the applicant.
2. All products that are being stored outdoors, including but not limited to the storage racks on the west side of the parking lot, be moved and fenced, behind the building. This fence shall consist of a 6-foot tall decorative metal panel wing fence, that will start in the back of the southwest corner of the building. It is the responsibility of the property owner and tenant, to ensure that their storage is not impeding in easements, setbacks or right of ways. The Board set forth a deadline of March 1<sup>st</sup>, for the fence to be installed and all storage to be moved behind the fence at that time.
3. Permits will be required to alter the property in anyway, including installing a fence, hanging signage, along with various other interior and exterior changes that might need to be done to accommodate the business in this location.
4. Mr. Linman will provide any additional requested documents and pay any remaining fees to the Town, prior to recordation of Special Use Permit.

**INTRODUCED, READ, PASSED AND ADOPTED** at a regular meeting of the Board of Trustees of the Town of Silt, Colorado held on the 14th day of November, 2022.

TOWN OF SILT  
  
Mayor Keith B. Richel

ATTEST:

  
Town Clerk Sheila M. McIntyre, CMC





**TOWN OF SILT  
RESOLUTION NO. 22  
SERIES OF 2022**

**A RESOLUTION APPROVING THE SPECIAL USE PERMIT TO ALLOW FOR  
A FABRICATION OF MARBLE AND STONE BUSINESS IN UNIT 1B OF 401  
MAIN STREET, WITHIN THE TOWN OF SILT, COLORADO**

**WHEREAS**, Mountain Marble and Granite, LLC submitted an application for a special use permit ("Application") on or about September 1, 2022 requesting that they be allowed to convert Unit 1B, 401 Main Street of the Silt Building LLC Condominium Map recorded at Reception # 630248, into a marble and stone fabrication business in the B-2 Zone District, within the Town of Silt, Colorado ("Town"); and

**WHEREAS**, Town staff processed the Application and forwarded the Application as well as staff comments about the Application and various memoranda to the Town Planning and Zoning Commission ("Commission"); and

**WHEREAS**, the Commission reviewed and discussed the Application at its regular meeting on October 4, 2022; and

**WHEREAS**, the Commission recommended to the Board of Trustees ("Board") that the request be granted and that a special use permit be issued with conditions as stated in the staff report; and

**WHEREAS**, the Board held a public hearing concerning the approval of the Application and special use permit at the Board's regularly scheduled meeting on November 14, 2022; and

**WHEREAS**, upon proper consideration and review of the Applicants Special Use Permit request, the Board has determined that the Special Use Permit is in the best interests of the Town and its residents; and

**WHEREAS**, upon proper consideration there is a finding that it is reasonable to approve a portion of the building and associated adjacent area as a marble and stone fabrication (Unit 1B, 401 Main Street); and

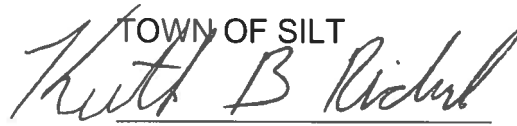
**WHEREAS**, the Board finds that the requirements of Silt Municipal Code Chapters 17.78 and other sections have been met substantially by the Applicant and that the special use permit for marble and stone fabrication should be approved.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, THAT** the Special Use Permit for a marble and stone fabrication and associated uses for Mountain Marble and Granite, LLC

is hereby granted for Unit 1B, 401 Main St. within the Town of Silt, Colorado ("Town") subject to the following conditions:

1. All representations of the applicant made in writing, application materials and verbally at the Planning Commission or Trustee meetings or that are reflected in the meeting minutes are considered to be part of the application and are binding on the applicant.
2. All products that are being stored outdoors, including but not limited to the storage racks, pieces of stone and marble on the east side of the parking lot, be moved and fenced, behind the building. This fence shall consist of a 6-foot tall decorative metal panel wing fence, that will start in the back of the southeast corner of the building. It is the responsibility of the property owner and tenant, to ensure that their storage is not impeding in easements, setbacks or right of ways. The Board set forth a deadline of March 1<sup>st</sup>, for the fence to be installed and all storage to be moved behind the fence at that time.
3. Permits will be required to alter the property in any way, including installing a fence, hanging signage, along with various other interior and exterior changes that might need to be done to accommodate the business in this location.
4. Mr. Gallegos will provide any additional requested documents and pay any remaining fees to the Town, prior to recordation of Special Use Permit.

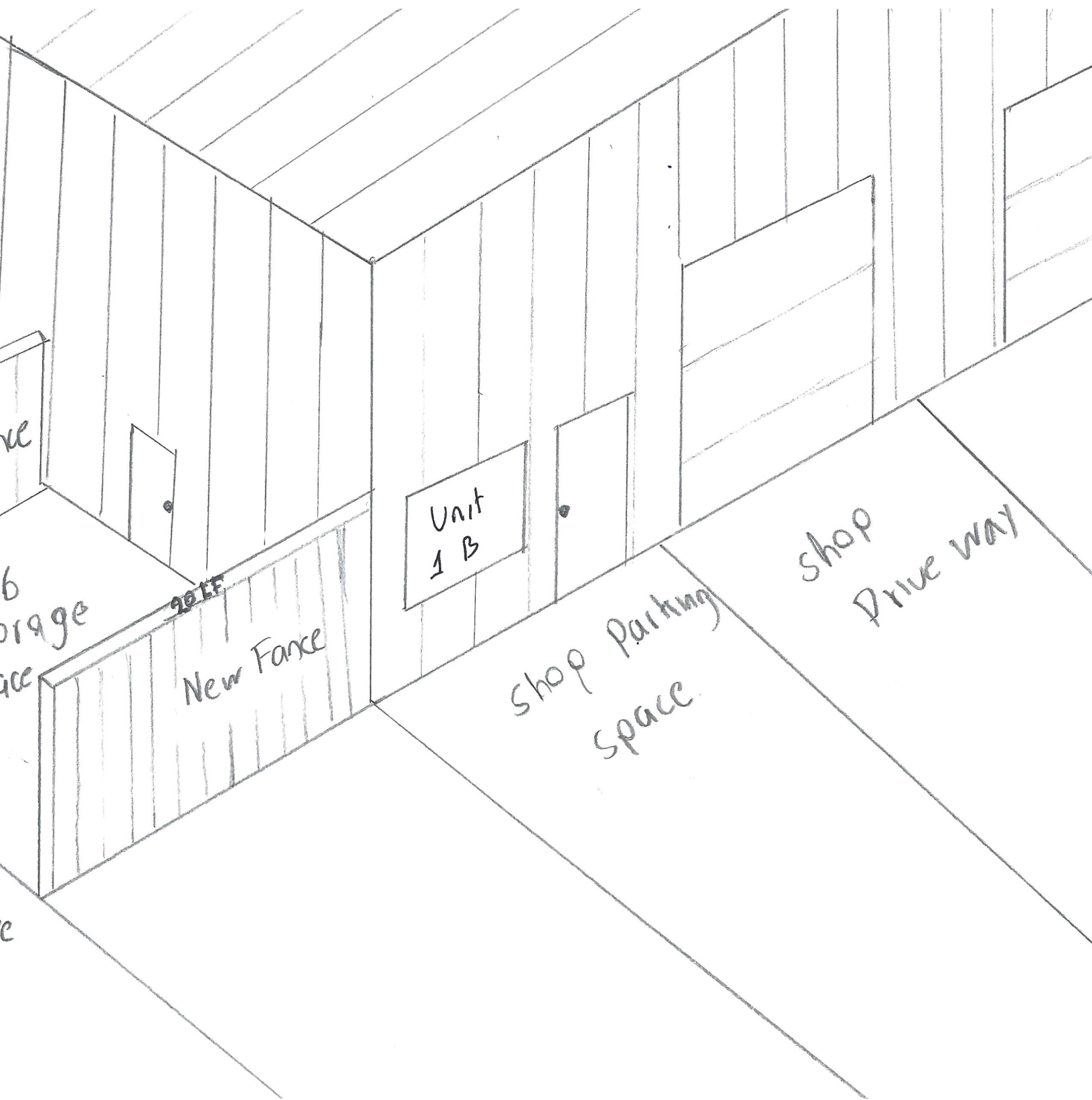
**INTRODUCED, READ, PASSED AND ADOPTED** at a regular meeting of the Board of Trustees of the Town of Silt, Colorado held on the 14th day of November, 2022.

TOWN OF SILT  
  
Mayor Keith B. Richel

ATTEST:

  
Town Clerk Sheila M. McIntyre, CMC





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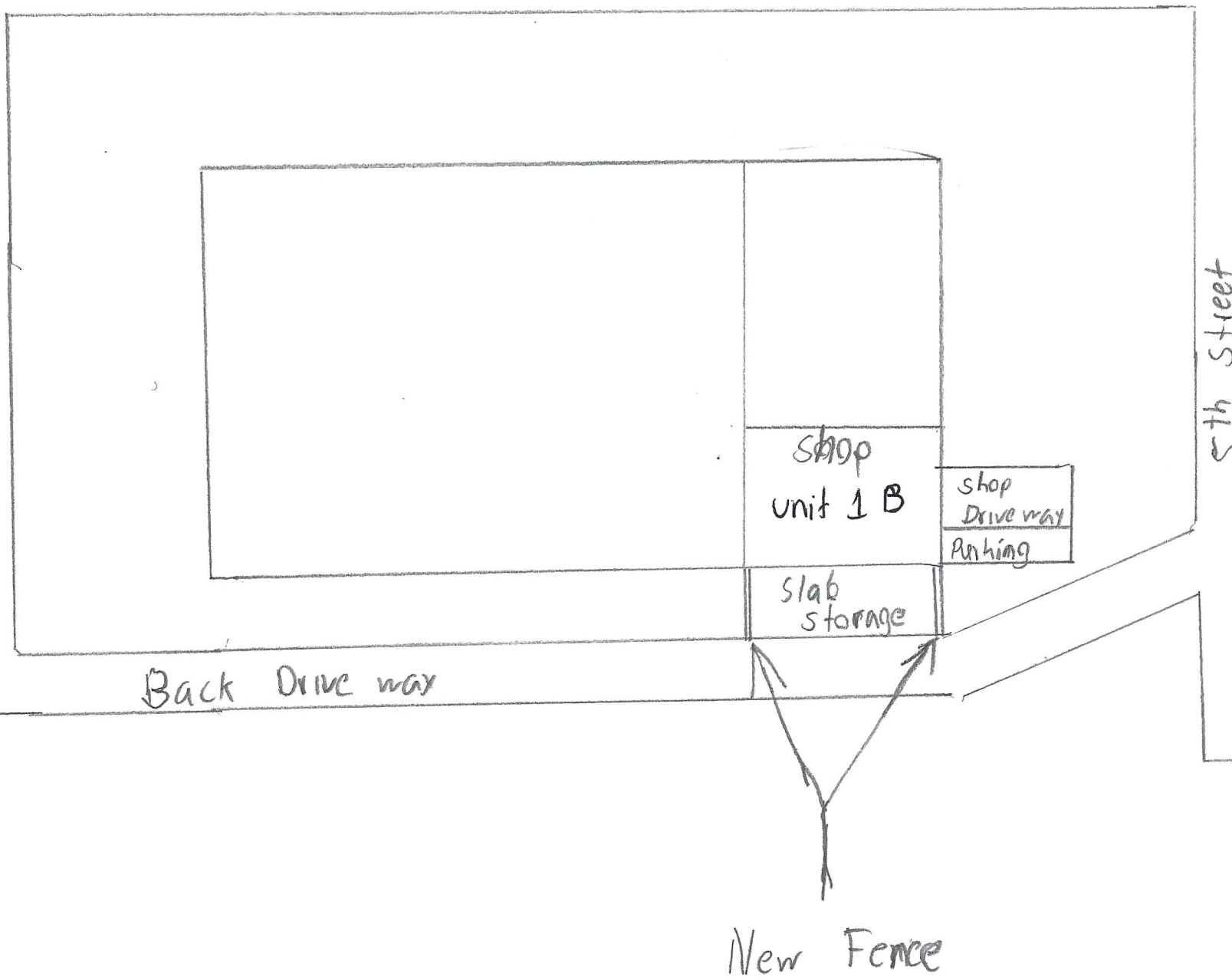
New Fence

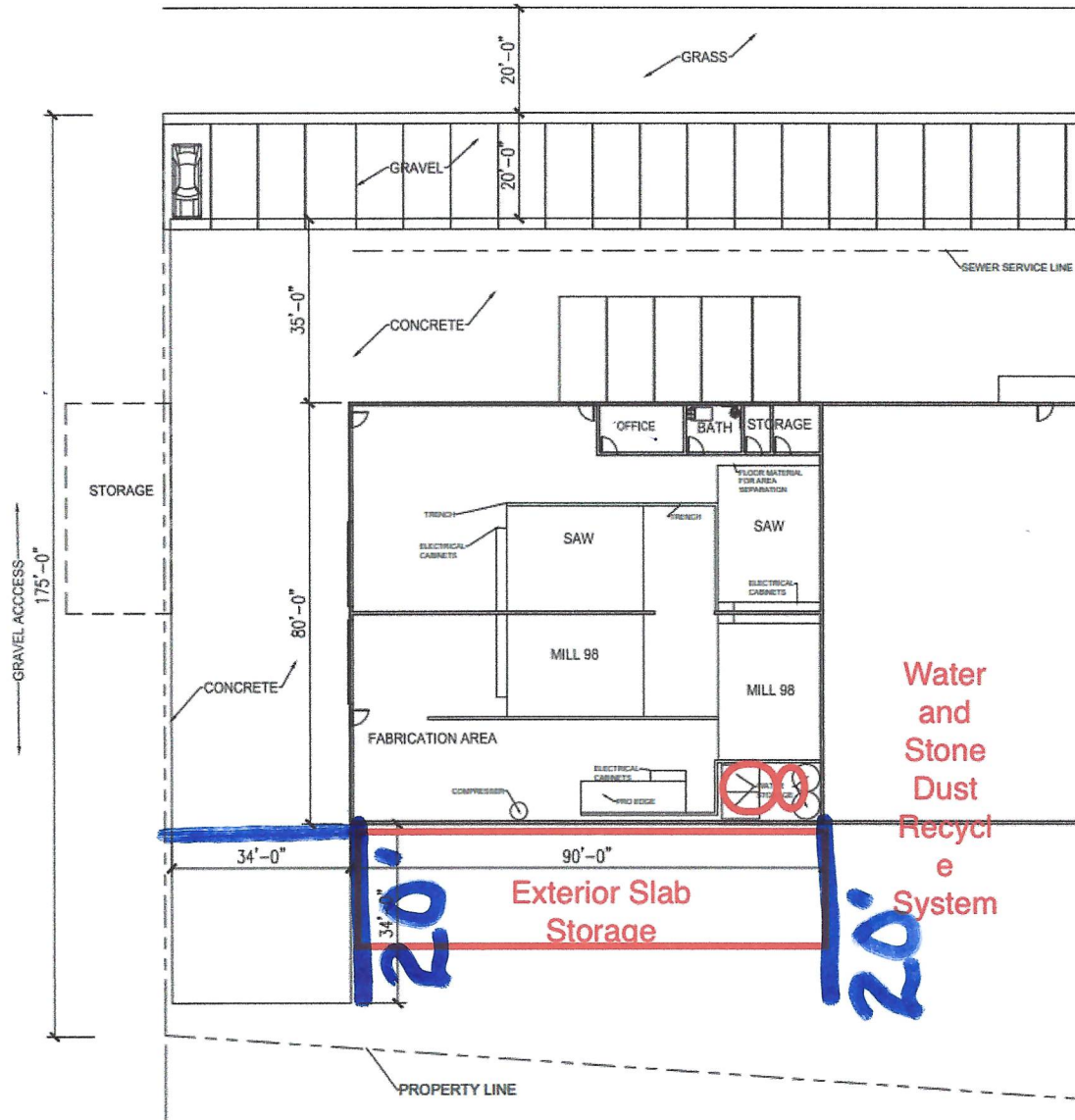
Unit  
1 B

Shop Parking  
space

Shop  
Drive way

e







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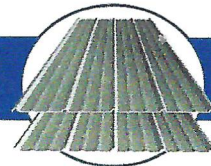
| PLATINUM                    | GOLD                    | SILVER                 |
|-----------------------------|-------------------------|------------------------|
| 45<br>YEAR<br>WARRANTY      | 40<br>YEAR<br>WARRANTY  | 20<br>YEAR<br>WARRANTY |
| MS Colorfast45 <sup>®</sup> | ColorFit40 <sup>™</sup> | Versa20 <sup>™</sup>   |
| 29 and 26 Gauge             | 29 Gauge                | 29 Gauge               |
| 10 Year Edge Warranty       | No Edge Warranty        | No Edge Warranty       |



★ Wednesday ★

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### Non-Stocked Colors



Non-stocked colors may require additional lead time



\*Premium color. Up-charge will apply

♦Low Gloss

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**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
February 27, 2023**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Ordinance No. 1, Series 2023, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, GRANTING A CABLE SYSTEM FRANCHISE TO COMCAST OF COLORADO (*staff requests a continuance to March 13, 2023*)

**PROCEDURE:** (Public Hearing, Action item, Information Item) Public hearing

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** Discussions have been taking place between staff and Comcast and it was determined that there are still some items that need to be worked out in order to complete this franchise agreement. Staff asks that the Board grant a continuance of Ordinance No. 1, Series 2023 to the March 13, 2023 meeting at which time staff hopes to bring forward this document in its final form.

**ORDINANCE FIRST READING DATE:** N/A

**ORDINANCE SECOND READING DATE:** N/A

**ORIGINATED BY:** Attorney Sawyer and Administrator Layman

**PRESENTED BY:** Staff

**DOCUMENTS ATTACHED:** Ordinance No. 1, Series 2023

**TOWN ATTORNEY REVIEW** ☐ YES ☒ NO      **INITIALS** \_\_\_\_\_

**SUBMITTED BY:**

**REVIEWED BY:**

  
\_\_\_\_\_  
Sheila M. McIntyre, Town Clerk

\_\_\_\_\_  
**Jeff Layman**  
Jeff Layman, Town Administrator

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
February 27, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Bulk water usage data

**PROCEDURE:** Information Item

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In a previous Trustee meeting staff was asked to gather the data for the usage at the bulk water stations. Attached is the report that goes back to 2017 for all stations. Included in the report is Gallons dispensed, revenue and plant production.

A couple things to note as you look at the data. In late 2020, is when New Castle's bulk water system came on line. The impact to our station was minimal. In September 2021 is when the Board raised the rates of the bulk water systems to match the Town rate. As you can see by the numbers, the usage cut in about half, but the income remained the same due to the price increase.

The percentage at the bottom of the attached page represents the total percentage of the water plants production that goes out to bulk water. In 2022 only 3.69% of total production went out through the bulk water systems.

**PRESENTED BY:** Director Fonner

**DOCUMENTS ATTACHED:**

**TOWN ATTORNEY REVIEW [ ] YES [ ] NO      INITIALS \_\_\_\_\_**

**SUBMITTED BY:**

  
Trey Fonner, Public Works Director

**REVIEWED BY:**

  
Jeff Layman, Town Administrator

|    |                                |                    |               |                    |               |                    |               |                    |               |                    |               |                    |               |
|----|--------------------------------|--------------------|---------------|--------------------|---------------|--------------------|---------------|--------------------|---------------|--------------------|---------------|--------------------|---------------|
|    | A                              | B                  | C             | D                  | E             | F                  | G             | H                  | I             | J                  | K             | L                  | M             |
| 1  | Water Station Totals 2017-2020 |                    |               |                    |               |                    |               |                    |               |                    |               |                    |               |
| 2  | Bulk Water Stations            | 2017 Total Gallons | Total Revenue | 2018 Total Gallons | Total Revenue | 2019 Total Gallons | Total Revenue | 2020 Total Gallons | Total Revenue | 2021 Total Gallons | Total Revenue | 2022 Total Gallons | Total Revenue |
| 3  | Jan                            | 85,838             | \$ 1,025.27   | 112,444.00         | \$ 1,349.34   | 147,394            | \$ 1,768.03   | 9001               | \$ 110.08     | 134,588            | \$1,686.74    | 17,791             | \$440.19      |
| 4  | Feb                            | 126,302            | \$ 1,515.63   | 116,422.00         | \$ 139.07     | 88,784             | \$ 1,065.30   | 122849.05          | \$ 1,477.19   | 166,683            | \$2,121.85    | 43,956             | \$1,074.23    |
| 5  | Mar                            | 151,618            | \$ 1,819.38   | 118,178.00         | \$ 1,417.55   | 41,941             | \$ 503.29     | 188751.72          | \$ 2,272.80   | 242,080            | \$3,024.15    | 143,201            | \$3,467.85    |
| 6  | Apr                            | 165,047            | \$ 1,827.07   | 89,771.00          | \$ 1,077.25   | 97,753             | \$ 1,078.82   | 216816.7           | \$ 2,622.42   | 304,165            | \$3,821.38    | 131,463            | \$3,249.89    |
| 7  | May                            | 528,548            | \$ 6,279.25   | 175,064.00         | \$ 2,096.21   | 202,650            | \$ 2,362.70   | 247480.88          | \$ 3,057.42   | 323,865            | \$4,105.09    | 110,072            | \$2,603.82    |
| 8  | Jun                            | 345,141            | \$ 3,714.42   | 363,473.00         | \$ 4,321.04   | 255,323            | \$ 3,057.89   | 316552             | \$ 3,866.43   | 383,647            | \$4,875.78    | 124,245            | \$3,068.97    |
| 9  | Jul                            | 231,717            | \$ 2,562.21   | 285,940.00         | \$ 3,156.69   | 177,231            | \$ 2,125.68   | 477024.8           | \$ 5,895.12   | 303,870            | \$3,799.74    | 156,936            | \$3,714.94    |
| 10 | Aug                            | 214,060            | \$ 2,537.68   | 214,661.00         | \$ 2,575.94   | 176,890            | \$ 2,122.61   | 462389.54          | \$ 5,713.95   | 46,911             | \$595.07      | 220,175            | \$5,492.57    |
| 11 | Sep                            | 99,830             | \$ 1,131.55   | 160,002.00         | \$ 1,920.06   | 146,655            | \$ 1,759.80   | 320733             | \$ 3,962.08   | 145,361            | \$3,590.07    | 157,250            | \$3,927.95    |
| 12 | Oct                            | 127,632            | \$ 1,491.28   | 230,053.00         | \$ 2,759.47   | 143,811            | \$ 1,725.66   | 281000             | \$ 3,462.31   | 246,639            | \$6,151.35    | 126,603            | \$3,165.52    |
| 13 | Nov                            | 130,532            | \$ 1,560.17   | 155,311.00         | \$ 1,863.73   | 97,351             | \$ 1,167.76   | 231521             | \$ 2,858.92   | 140,241            | \$3,581.05    | 144,377            | \$3,584.87    |
| 14 | Dec                            | 92,184             | \$ 1,106.23   | 117,436.00         | \$ 1,409.26   | 43,253             | \$ 518.02     | 28100              | \$ 3,462.31   | 139,575            | \$3,489.76    | 117,987            | \$2,927.47    |
| 15 | Total                          | 2,298,449          | \$ 26,570.14  | 2,138,755.00       | \$ 24,085.61  | 1,619,036          | \$ 19,255.56  | 5,804,439          | \$ 38,761.03  | 2,577,625          | \$40,842.03   | 1,494,056          | \$36,718.27   |
| 16 |                                |                    |               |                    |               |                    |               |                    |               |                    |               |                    |               |
| 17 | Coin Op Station                | 2017 Total Gallons | Total Revenue | 2018 Total Gallons | Total Revenue | 2019 Total Gallons | Total Revenue | 2020 Total Gallons | Total Revenue | 2021 Total Gallons | Total Revenue | 2022 Total Gallons | Total Revenue |
| 18 | Jan                            | 632,012            | \$ 3,160.06   | 470,752            | \$ 2,353.76   | 340,048            | \$ 3,570.50   | 422,172            | \$ 4,432.81   | 456,324            | \$5,809.00    | 213,752            | \$5,343.80    |
| 19 | Feb                            | 692,474            | \$ 3,462.37   | 208,165            | \$ 2,081.65   | 352,738            | \$ 3,703.75   | 328,643            | \$ 3,450.75   | 424,878            | \$5,408.70    | 210,449            | \$5,261.23    |
| 20 | Mar                            | 856,684            | \$ 4,283.42   | 240,575            | \$ 2,405.75   | 346,119            | \$ 3,634.25   | 353,929            | \$ 3,716.25   | 239,026            | \$3,042.80    | 233,615            | \$5,840.38    |
| 21 | Apr                            | 863,562            | \$ 4,317.81   | 272,035            | \$ 2,720.35   | 434,071            | \$ 4,557.75   | 456,000            | \$ 4,788.00   | 395,316            | \$5,032.37    | 259,414            | \$6,485.35    |
| 22 | May                            | 1,791,116          | \$ 8,955.58   | 327,000            | \$ 3,270.00   | 371,057            | \$ 3,896.10   | 384,095            | \$ 4,033.00   | 454,326            | \$5,783.57    | 247,891            | \$6,197.28    |
| 23 | Jun                            | 1,505,862          | \$ 7,529.31   | 355,875            | \$ 3,558.75   | 383,929            | \$ 4,031.25   | 557,886            | \$ 5,857.80   | 623,698            | \$7,939.68    | 242,070            | \$6,051.75    |
| 24 | Jul                            | 1,193,030          | \$ 5,965.15   | 478,802            | \$ 4,788.02   | 538,838            | \$ 5,657.80   | 674,548            | \$ 7,082.75   | 580,130            | \$7,385.05    | 312,716            | \$7,817.90    |
| 25 | Aug                            | 1,127,394          | \$ 5,636.97   | 571,725            | \$ 5,717.25   | 492,095            | \$ 5,167.00   | 659,381            | \$ 6,923.50   | 519,547            | \$6,613.83    | 413,016            | \$10,325.40   |
| 26 | Sep                            | 756,826            | \$ 3,784.13   | 554,337            | \$ 5,543.37   | 445,024            | \$ 4,672.75   | 561,190            | \$ 5,892.50   | 286,588            | \$7,164.70    | 232,469            | \$5,811.73    |
| 27 | Oct                            | 777,260            | \$ 3,886.30   | 406,881            | \$ 4,068.81   | 352,571            | \$ 3,702.00   | 407,619            | \$ 4,280.00   | 180,087            | \$4,502.18    | 200,583            | \$5,014.58    |
| 28 | Nov                            | 781,126            | \$ 3,905.63   | 406,775            | \$ 4,067.75   | 318,690            | \$ 3,346.25   | 411,549            | \$ 4,321.26   | 197,558            | \$4,938.95    | 87,018             | \$2,175.45    |
| 29 | Dec                            | 659,342            | \$ 3,296.71   | 408,175            | \$ 4,081.75   | 333,548            | \$ 3,502.25   | 371,167            | \$ 3,897.25   | 212,006            | \$5,300.15    | 93,452             | \$2,336.30    |
| 30 | Totals                         | 11,636,688         | \$ 58,183.44  | 4,701,097          | \$ 44,657.21  | 4,708,729          | \$ 49,441.65  | 5,588,179          | \$ 58,675.87  | 4,569,484          | \$68,920.98   | 2,746,445          | \$68,661.13   |
| 31 | Grand total                    | 13,935,137         | \$84,753.58   | 6,839,852          | \$68,742.82   | 6,327,764          | \$68,697.21   | 11,392,618         | \$97,436.90   | 7,147,109          | \$109,763.01  | 4,240,501          | \$105,379.40  |
| 32 | Total production gallons       | 88,236,189         |               | 91,948,648         |               | 90,154,179         |               | 72,031,739         |               | 104,830,977        |               | 114,827,196        |               |
| 33 | Percentage to Bulk Water       | 15.79%             |               | 7.44%              |               | 7.02%              |               | 15.82%             |               | 6.82%              |               | 3.69%              |               |

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
February 27, 2023**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Transfer of Funds to CSAFE

**PROCEDURE:** (Information Item)

**RECOMMENDATION:** Staff is planning to move 4 million dollars from accounts we hold with ANB Bank to CSAFE. Currently our highest yield at ANB is .99%. CSAFE has an average yield of 4.5%. This would greatly increase our interest revenues, possibly netting the Town an additional \$12,000 per month if rates remain unchanged.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

**FUNDING SOURCE:** Money Market Accounts with ANB

**ORIGINATED BY:** Jeff Layman, Amie Tucker

**PRESENTED BY:** Amie Tucker

**TOWN ATTORNEY REVIEW** [ ] YES [ X ] NO      **INITIALS** \_\_\_\_

**SUBMITTED BY:**

**REVIEWED BY:**



Amie Tucker, Treasurer



Sheila M. McIntyre, Town Clerk

# Town of Silt Finance Report

Month: January 2023 (8% of year has elapsed)

## General Fund

|              |    |         |      |
|--------------|----|---------|------|
| Revenue      | \$ | 356,885 | 8.6% |
| Expenditures | \$ | 353,235 | 6.6% |

## General Fund Revenue

|            |    |         |       |
|------------|----|---------|-------|
| Sales Tax: | \$ | 127,798 | 9.8%  |
| Use Tax:   | \$ | 47,681  | 11.9% |

## Funds Report

### Water/Wastewater:

|         |    |         |      |
|---------|----|---------|------|
| Revenue | \$ | 254,816 | 5.8% |
| Expense | \$ | 101,048 | 2.0% |

### Irrigation:

|         |    |        |      |
|---------|----|--------|------|
| Revenue | \$ | 24,358 | 7.6% |
| Expense | \$ | 26,487 | 6.4% |

### Silt Housing Authority:

|         |    |        |      |
|---------|----|--------|------|
| Revenue | \$ | 1,327  | 0.5% |
| Expense | \$ | 15,574 | 5.1% |

## Investments

|                          |                   |
|--------------------------|-------------------|
| Cash:                    | 8,273,218         |
| Checking:                | 596,076 ANB       |
| Money Market:            | 4,053,482 ANB     |
| CSafe 01                 | 514,769 CSafe     |
| CSafe 02                 | 1,548,657 CSafe   |
| Csafe 03                 | 607,683 CSafe     |
| ColoTrust Gen Fund       | 36,754 ColoTrust  |
| ColoTrust W/WW           | 826,755 ColoTrust |
| ColoTrust Housing        | 120,848 ColoTrust |
| Utilities Cash Clearing: | (4,438)           |
| Court Cash Clearing      | (676)             |
| Returned Check Clearing: | 308               |
| W/WW Reserved Cash:      | (27,000)          |

# Town of Silt      Monthly Financial / Cash Flow Report

January 2023 (8% of the Year has elapsed)

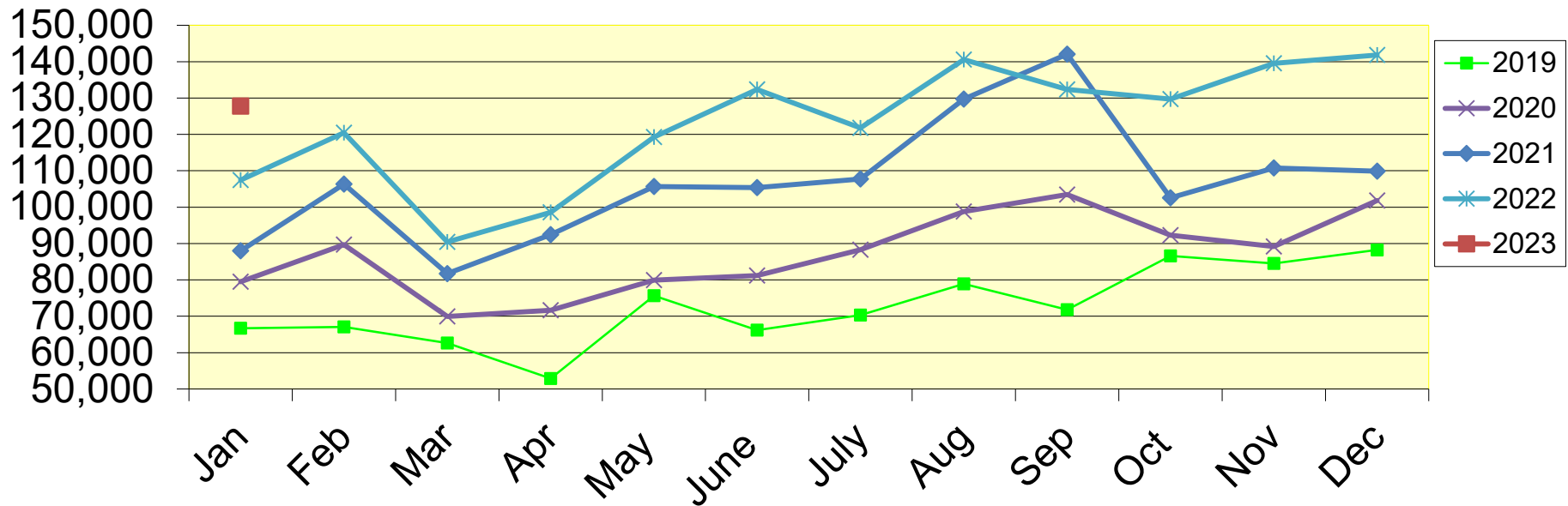
| Fund                      | YTD Revenues | Budgeted Revenues | %    | YTD Expenses | Budgeted Expenses | %    | Revenues over/under Expenses | Current Fund Balance |
|---------------------------|--------------|-------------------|------|--------------|-------------------|------|------------------------------|----------------------|
| General Fund              | 356,885      | 4,156,951         | 8.6% | 353,235      | 5,343,470         | 6.6% | 3,650                        | 5,121,811            |
| Conservation Trust Fund   | 108          | 45,100            | 0.2% | 0            | 30,000            | 0.0% | 108                          | 115,177              |
| Water & Wastewater Fund   | 254,816      | 4,412,700         | 5.8% | 101,048      | 5,155,653         | 2.0% | 153,768                      | 2,880,885            |
| Irrigation Fund           | 24,358       | 322,000           | 7.6% | 26,487       | 413,376           | 6.4% | -2,129                       | 417,419              |
| Victim Assistance Fund    | 836          | 11,000            | 7.6% | 0            | 15,300            | 0.0% | 836                          | 47,913               |
| Beautification Fund       | 9,205        | 170,040           | 5.4% | 0            | 312,000           | 0.0% | 9,205                        | 236,117              |
| Park Impact Fund          | 2,392        | 66,560            | 3.6% | 0            | 160,000           | 0.0% | 2,392                        | 160,027              |
| Construction Impact Fund  | 2,983        | 35,500            | 8.4% | 0            | 118,000           | 0.0% | 2,983                        | 128,449              |
| Silt Housing Authority    | 1,327        | 290,000           | 0.5% | 15,574       | 307,257           | 5.1% | -14,247                      | 236,194              |
| Economic Devel. Revolving | 0            | 18,000            | 0.0% | 0            | 16,235            | 0.0% | 0                            | 48,753               |
| Total                     | 652,910      | 9,527,851         |      | 496,344      | 11,871,291        |      | 156,566                      | 9,392,745            |
|                           | YTD Revenue  | % of Budget       |      |              |                   |      |                              |                      |
| Sales Tax                 | 127,798      | 9.8%              |      |              |                   |      |                              |                      |
| Use Tax                   | 47,681       | 11.9%             |      |              |                   |      |                              |                      |
|                           | YTD Revenue  | % of Budget       |      |              |                   |      |                              |                      |
| Trash Service Fees        | 39,126       | 8.7%              |      |              |                   |      |                              |                      |
| Water Service Fees        | 86,209       | 8.6%              |      |              |                   |      |                              |                      |
| Wastewater Service Fees   | 108,246      | 8.5%              |      |              |                   |      |                              |                      |
| Irrigation Fees           | 22,118       | 8.4%              |      |              |                   |      |                              |                      |

# Town of Silt

Month Town Received Funds

|      | Jan     | Feb     | Mar    | Apr    | May     | June    | July    | Aug     | Sep     | Oct     | Nov     | Dec     | Total     | increase/<br>decrease<br>% |
|------|---------|---------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|----------------------------|
| 2019 | 66,667  | 67,063  | 62,651 | 52,890 | 75,666  | 66,144  | 70,293  | 78,867  | 71,805  | 86,548  | 84,521  | 88,243  | 871,358   | 6.59                       |
| 2020 | 79,495  | 89,702  | 69,937 | 71,613 | 79,900  | 81,218  | 88,277  | 98,766  | 103,464 | 92,270  | 89,183  | 101,808 | 1,045,633 | 20                         |
| 2021 | 87,992  | 106,303 | 81,733 | 92,390 | 105,699 | 105,337 | 107,768 | 129,723 | 142,057 | 102,590 | 110,788 | 109,873 | 1,282,253 | 22.63                      |
| 2022 | 107,452 | 120,470 | 90,424 | 98,562 | 119,243 | 132,384 | 121,773 | 140,529 | 132,355 | 129,730 | 139,522 | 141,817 | 1,474,261 | 14.9                       |
| 2023 | 127,798 |         |        |        |         |         |         |         |         |         |         |         | 127,798   | 18.9                       |

## Sales Tax Collected 2019-2023



| Y-T-D   | Total          |
|---------|----------------|
| 66,667  | 2019 871,358   |
| 79,495  | 2020 1,045,633 |
| 87,992  | 2021 1,282,253 |
| 107,452 | 2022 1,474,261 |
| 127,798 | 2023 127,798   |

\*\*\* \$81,291 from October 2020 tax was remitted by mistake. This amount was deducted from the remittance for the month of January 2021. I have posted numbers in those respective months that reflect the actual/real revenues for comparison purposes.



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February 10th, 2023

News You Can Use

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## **News Briefs:**

### **Potholes on the Silt I-70 Overpass**

The condition of this bridge is poor. We have once again alerted CDOT and have asked that they provide a temporary fix to the driving surface.

CDOT tries to repair potholes as they appear. The same crews that repair potholes are also the primary snowplow operators. Obviously, they've been busy plowing snow recently. With a little less snowfall over the past couple of days, crews just recently repaired the big pothole at the bottom of the eastbound entrance ramp.

The Silt and New Castle interchanges are on the list to be milled and overlaid in the spring, once the asphalt plants get up and running.

### **Family Dollar Store**

The developer of the shell for this business, North Point Construction and Development, has begun excavation of the site. Once the shell has been completed, a Family Dollar contractor will complete the "tenant finishes". They anticipate being open for business this summer.

The Town of Silt acquired this land some time ago for the express purpose of pursuing a sales tax generating business on the site. The Town sold the property to North Point for \$120,000 and closed the deal in late December.

### **Silt Water Treatment Plant**

Silt Town Staff continue to meet frequently with engineers from Dewberry and Zancanella, finance experts, attorneys and water treatment plant staff to brainstorm



and talk out various scenarios. This is an ongoing effort. Staff anticipates meeting again with the Board of Trustees for a one-hour work session on February 27 to discuss some clarifications to water plant finances and progress on the CMAR process.

## Land Use

Community Development Department Manager Nicole Centeno and contract planner Mark Chain report that things in Community Development are as busy as ever:

- New self-storage on Main Street west of Highway Feed
- A new concept is brewing for this important 15 Acre property west of Holiday Inn. Stay tuned...
- Camario, Stoney Ridge, Autumn Ridge, Bella Vista and a lot split at 5<sup>th</sup> and Orchard are all residential projects in various stages of review.
- Lot 3, Village at Painted Pastures is moving forward with a self-storage project.
- Not to mention all of the remodels, fences and other small projects around Town.

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### X Games Donates Skate Rail to the Town of Silt



Town resident Jeremy Frees, who has a long standing relationship with the Aspen X Games, was able to secure this donation recently! The rail is part of the X Games anti-bullying campaign named "Shred Hate," and was delivered to the Town shop after the 2023 Aspen X Games ended. The rail will be installed in the Town of Silt Skate Park this spring or summer as weather permits. Thank you Jeremy and X Games!

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### 2023 Town Calendar of Events



**EAGLES VIEW PARK PLAYGROUND WILL BE  
CLOSED FROM FEBRUARY 14<sup>TH</sup> UNTIL MAY 1<sup>ST</sup>  
FOR INSTALLATION OF NEW EQUIPMENT  
AND FALL PROTECTION.**



**Micro Soccer Registration is Open!**

**Silt Micro Soccer**  
**April 3rd - May 19th**  
**Boys and Girls Ages 4 - 8**  
**U6 - 2017 and 2018 U8 - 2015 and 2016**  
**Cost: \$45**  
**Registration is open until March 27th, or until teams are full!**  
**Please visit [www.townofsilt.org](http://www.townofsilt.org) or come to Town Hall to register**

For more information, please contact Town Hall at 876-2353 Ext 110



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February 17th, 2023

News You Can Use

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## State Required Annual Backflow Testing



Dear Utility Customer.

This letter is to inform you that the State of Colorado requires all commercial buildings and connections to install and annually test backflow preventers. All non-irrigation backflow preventers need to be tested by a Certified Technician on or before May 1<sup>st</sup>, and all irrigation backflow preventers need to be tested by May 1<sup>st</sup> as well.

Please note that all backflow preventers need to be tested within 90 days of their active date, then annually thereafter.

Some customers have indicated that they no longer use their irrigation system, so in order to maintain compliance with State Regulations, these backflow preventers and connections must be physically disconnected.

In order to avoid a water shut off for non-compliance, please complete this testing and email the results to one of our Water/Wastewater Staff listed below.

The Town appreciates your cooperation and assistance, in keeping your public water system in compliance with these state requirements and compliance deadlines.

More information on this program, including a list of certified technicians that can provide this service, is available at [www.townofsilt.org](http://www.townofsilt.org).

Please contact us with any questions, via email or by calling one of the numbers below:

Thank you,

Victor Tellez - Water/Wastewater- 989-0061- [vtellez@townofsilt.org](mailto:vtellez@townofsilt.org)

Sara Flores- Water/Wastewater- 665-8804- [sflores@townofsilt.org](mailto:sflores@townofsilt.org)

Casey Carbone-Marron- Water/Wastewater- 456-2738- [cmarron@townofsilt.org](mailto:cmarron@townofsilt.org)

Daryl Back- Water/Wastewater - 230-0805 - [dback@townofsilt.org](mailto:dback@townofsilt.org)

Trey Fonner- Public Works Director- 989-0024 - [trey@townofsilt.org](mailto:trey@townofsilt.org)

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In observance of the holiday,  
Town Hall will close Friday, February 17<sup>th</sup>  
@ 3:00 & Closed Monday, February 20<sup>th</sup>  
for Presidents Day.



Reopening Tuesday, Feb 21<sup>st</sup>  
@ 8:00 AM

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